

	Role Profile
Job Title	Occupational Therapist
Salary range	Point 39 – Point 46 (depending on experience)
Contract	Permanent
Main location	Portland College
Hours and basis	37.5 per week
Reports to	Senior Occupational Therapist
Date of issue	
Why Portland College needs this role	
Portland College is a vibrant national college for people with a wide range of disabilities and associated learning difficulties. We strive to develop every learner's unimagined potential with a personalised programme. The post holder will provide clinical and professionally relevant assessment, intervention and advice within Portland College.	
What you will be doing	
• Work as an Occupational Therapist with an educational focus as an integral part of the Occupational Therapy (OT), and wider Multi-Disciplinary Teams. You will independently manage a caseload in which you will support learners to identify occupational goals and carry out the Occupational Therapy (OT) process; using evidence based and learner-centred principles to plan, implement and evaluate interventions, whilst adhering to the guidelines of the relevant professional bodies, e.g. RCOT and HCPC. Work as a member of the OT team, providing specialist OT advice, guidance and training. • Proactively undertake and ensure rigorous risk assessment and risk management strategies are applied, working within a competency framework. • Demonstrate communication skills that are consistent with the individual's level of understanding, culture, background and preferred methods of communication; in order to optimise interaction and form positive therapeutic relationships; this may include the use of Alternative and Augmented Communication (AAC) where appropriate. • Contribute to the regular supervision of Occupational Therapy students or Occupational Therapy Assistant's (OTAs) as directed by the Senior Occupational Therapist, working within the competency framework. • Be actively involved in own appraisal process and take responsibility for evaluating own performance and identifying own training needs, whilst taking responsibility for managing own caseload and delegating appropriate tasks to the OTA. • To be involved in quality assurance activity and quality improvements including training and performance management.	
Key results we want to see from this role	
• High clinical standards and contribution to quality improvement across the College in line with the needs of the service and evidence based practice. • Improved learner/citizen achievement of independence targets to support employment/ independent living outcomes.	

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Dimensions of the role	
Professionally and legally accountable for the Occupational Therapy service within professional and College requirements, supporting learners to develop independence in College and everyday life.	
Key work relationships	
- MDT members including physiotherapy, speech and language therapy, positive behavioural support team, tutors and learning support assistants. - Learners/citizens and their families/carers. External stakeholders.	
Working Environment and working patterns	
Monday – Friday 8.30am – 4.30pm Based on the main college campus, with work at the Nottingham sites as required.	
Other information	
Portland College is committed to safeguarding and promoting the welfare of its learners, customers, volunteers and staff. We expect all our staff to be aware of their responsibilities to protect learners, citizens, customers, volunteers and staff from abuse or harm and to promote Fundamental British Values. Successful applicants will be required to undertake a Disclosure and Barring Service (DBS) check, provide proof of their right to work in the UK and provide two references. They should be prepared to undertake training and development and adhere to the principles, policies and procedures of Portland College. This job description is an outline of the duties and responsibilities of the post. It is not meant to be an exhaustive list. This job description will be reviewed and may be updated annually as part of the annual appraisal process. <i>In addition to these functions, employees are required to:</i> - Carry out other duties as may be reasonable, as determined by the Senior Occupational Therapist. - Participate, through individual performance review, in matching organisational aims with personal and professional objectives.	
Signature of post holder Date	
I have read and accept the duties and responsibilities outlined in this role profile.	