



## Person Specification

Job Title

**Day Services Care Support Worker (Reviewed Jan 2025)**

### Qualifications



#### Essential

- |  |     |
|--|-----|
| 1. Completion of the Care Certificate  | A/I |
| 2. Completion of the Level 2 Diploma in Health and Social Care or equivalent or be willing to work towards this qualification. | A/I |
| 3. Be responsible for and actively engaging in own personal development  | A/I |

#### Desirable

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|---|-----|
| 4. Level 2 or equivalent in Maths and English | A/I |
|---|-----|

### Key skills

#### Essential

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|--|-----|
| 5. Good standards of verbal and written communication  | A/I |
| 6. Ability to prioritise and manage own time and workload                                      | A/I |
| 7. Ability to maintain professional boundaries at work   | A/I |
| 8. Ability to work in a challenging and pressured environment                                  | A/I |
| 9. Ability to demonstrate empathy and react with sensitivity having regard to citizen's wishes | A/I |
| 10. Basic ICT Skills   | A/I |

#### Desirable

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|---|-----|
| 11. Supporting, planning and delivering meaningful activities | A/I |
| 12. Supporting individuals with sensory processing needs      | A/I |
| 13. Supporting individuals with challenging behaviour         | A/I |

### Experience

#### Essential

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|--|-----|
| 14. Experience of working professionally and collaboratively within a team | A/I |
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#### Desirable

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|---|-----|
| 15. Experience of working with people with challenging and complex needs and disabilities | A/I |
| 16. Working in a Day Services environment / Health & Social Care environment              | A/I |

### Knowledge

#### Essential

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| 17. Understanding the need for Confidentiality | A/I |
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#### Desirable

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|---|-----|
| 18. Understanding of person-centred care  | A/I |
| 19. Understanding of complex care needs, including, learning disabilities, physical disabilities and Autism | A/I |
| 20. Understanding of Adult Day Service provision  | A/I |
| 21. Understanding of Safeguarding Children & Adults   | A/I |
| 22. Understanding of Mental Capacity Act 2005   | A/I |

### Other personal requirements



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|---|-----|
| 23. Flexibility to work the hours and days required by the Day Service to meet operational needs and specific citizen needs / activities. This may include working evenings, weekends and bank holidays if required | A/I |
| 24. Flexibility to work across different Day Service locations. This includes the Portland campus, community hub sites and other community locations  | A/I |
| 25. Flexibility and willingness to support citizen with a wide range of activities, including, working indoors and outdoors   | A/I |
| 26. A respectful and inclusive attitude when working with all stakeholder groups  | A/I |

### Desirable

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|-------------------------|---|
| 27. Access to a vehicle | A |
|-------------------------|---|

#### ✓ How we intend to assess your match with our person specification

A Application Form

C Assessment Centre

I Interview