

	Role Profile
Job Title	Assistant Principal Further Education (Multi-Disciplinary Support)
Salary range	Up to spine point 72 + benefits
Contract	Permanent
Main location	Portland College
Hours and basis	37.5 per week, some flexibility required
Reports to	College Principal
Valid driving license	Desirable
Issue date	September 2024, updated February 2026

Why Portland College needs this role

The Assistant Principal (multi-disciplinary support) is at the centre a large team delivering our core operations for the benefit of disabled people and for keeping them, staff and volunteers safe. The postholder will be instrumental in maintaining the exceptional quality of our Further Education delivery, harnessing the power of integrated multi-disciplinary approaches to provide a holistic foundation for learners to thrive and achieve. The role offers considerable scope for fostering innovation in the Education Department.

What you will be doing

- Deliver inspirational and effective leadership and management in integrated multi-disciplinary support.
- Support the other assistant principals in College operations across all sites.
- Manage effective and efficient use of College of therapy and other support resources both human and physical
- Lead on the implantation of Charity strategy and quality improvement in relation to integrated multi-disciplinary support and some ancillary services in order to achieve core learning & teaching objectives.
- Model the promotion of equality and ensuring inclusion for all Further Education stakeholders and meeting our obligations under Prevent and Fundamental Values.
- Work with the Senior Management Team, Leadership Forum and Governors to support strategic objectives and implementation plans
- Support current strategic business development initiatives and identify new possibilities to ensure the College remains viable, flexible and responsive to business drivers.
- Sustain and enhance key relationships for Further Education with external stakeholders and third-party providers.
- Deputise for the College Principal as needed, attend specific events and professionally represent the college with external and internal stakeholders at all times.

Key results we want to see from this role

- Outstanding outcomes for learners.
- Ofsted effectiveness grade of strong, especially in relation to Inclusion.
- Other kitemarks (e.g. Matrix Guidance Standards) maintained

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- Deployment of resources to achieve profit centre targets

Dimensions of the role

- Direct line management of staff (maximum 10)
- Profit Centre Manager

Key work relationships

- Senior Management Team and OSG Governors
- Line management of departmental/team heads, including therapies (7 direct reports)

Other information

Portland College is committed to safeguarding and promoting the welfare of its learners, customers, volunteers and staff. We expect all our staff to be aware of their responsibilities to protect learners, citizens, customers, volunteers and staff from abuse or harm and to promote Fundamental British Values.

Successful applicants will be required to undertake a Disclosure and Barring Service (DBS) check and to provide proof of their right to work in the UK.