

	Role Profile
Job Title	Positive Behaviour Support Team Leader

Salary range	Point 42
Contract	52 weeks permanent
Main location	Portland College
Hours and basis	37.5
Reports to	Operations Manager
Date of issue	January 25

Why Portland College needs this role

Portland College is a vibrant national college for people with a wide range of disabilities and associated learning difficulties. We strive to develop every learner's unimagined potential with a personalised programme.

This role will be in support of the Operations Manager.

What you will be doing

- Line management responsibility for PBS Coordinators Circa 3
- Completion of termly PBS reports
- Deputy Designated Safeguarding Lead in education
- Completion of Mental Capacity Assessments
- Ensure all relevant documentation is reviewed and completed as directed by QA calendar.
- Ensure staff are completing PBS incident reports and accident forms to the expected standard.
- Lead and carry out external assessments.
- Lead the PBS element of the initial assessment process
- Attend Multi-Disciplinary Team termly meetings to review behaviour targets for learners and identify support strategies, with relevant staff.
- Undertake quality assurance processes with a focus on Positive Behaviour Support
- Deliver relevant training to staff teams
- Deliver Nappi training and oversee the training needs analysis

Key results we want to see from this role

- Effective and efficient PBS support for individuals.
- Effective role model for the standards of behaviour required by staff.

Dimensions of the role

- Promote Positive Behaviour Support framework
- Act as a Deputy Designated Safeguarding Lead for education

Key work relationships

- Operations Manager
- Delivery and support staff
- Therapy Teams
- Safeguarding team

Working Environment and working patterns

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- Monday – Friday 8.30am – 4.30pm with flexibility to meet business needs
- Working within a multi-disciplinary environment with other therapy teams

Other information

Portland College is committed to safeguarding and promoting the welfare of its learners, customers, volunteers and staff. We expect all our staff to be aware of their responsibilities to protect learners, citizens, customers, volunteers and staff from abuse or harm and to promote Fundamental British Values.

Successful applicants will be required to undertake an enhanced Disclosure and Barring Service (DBS) check and to provide proof of their right to work in the UK.

Other Duties & Responsibilities

- Such other duties as the management may from time to time reasonably require
- To support the development of the Learning & Teaching functions as and when required

The above role profile is not all encompassing and is subject to regular review.

Signature of post holder

Date

I have read and accept the duties and responsibilities outlined in this role profile.