



Person Specification

Job Title

Education Team Manager

Qualifications



Essential

- Level 2 English, Maths and ICT
- TAQA level 3
- Teaching qualification Education and Training Level 4 or equivalent or willingness to work towards within an agreed timeframe
- Coach mentor qualification or willingness to work towards within an agreed timeframe

A/I

Desirable

- Relevant Degree
- TAQA level 4 or willingness to work towards within an agreed timeframe

A/I

Key skills

Essential

- Proven leadership and management skills to an expected standard
- Proven ability of analysis and interpretation of data and taking remedial action where appropriate
- Proven communication skills that support developing relationships with a range of audiences
- Proven ability to manage performance

A/I

Experience

Essential

- Proven experience of writing reports to an expected standard
- Delivering training of a high standard that positively impacts on staff performance
- Experience of effective people management including managing change
- Successful experience of delivering continuous quality improvement

A/I

Knowledge

Essential

- Proven knowledge and understanding of individualised study programmes, relevant frameworks e.g Preparation for Adulthood, Education Inspection Framework and relevant funding requirements
- Proven knowledge of teaching pedagogy and appropriate strategies to support learners with learning difficulties reaching their potential
- Knowledge of building resilience to support health and well-being
- Proven knowledge of safeguarding/children and vulnerable adults with a wide range of education and training needs.

A/I

Other personal requirements

Essential

- Positive outlook and a 'can do' solution-based approach
- Approachable and helpful to a variety of key stakeholders
- Drive and ambition to continually improve quality of Learner experience
- Strength of character to challenge underperformance or negative attitudes

I

✓ How we intend to assess your match with our person specification

A Application Form

C Assessment Centre

I Interview