

	<b>Role Profile</b>
<b>Job Title</b>	<b>Subject Tutor</b>

Salary range	Point 29 - 47
Contract	Permanent
Main location	Nottingham Campus – Woodborough Road
Hours and basis	37.5 hours
Reports to	Assistant Principal
Date of issue	March 2025

<b>Why Portland College needs this role</b>
Our new specialist education provision is dedicated to supporting learners aged 16-25 with complex behavioural needs. We provide a nurturing, flexible, and individualised learning environment that addresses therapeutic needs and ensures each learner reaches their full potential. The Subject Tutor role is essential in delivering a sensory-rich, emotionally supportive, and person-centred learning experience that fosters independence, well-being, and inclusivity.
<b>What you will be doing</b>
<ul style="list-style-type: none"> <li>• Providing high-quality, person-centred teaching and learning tailored to the individual needs of learners with complex behavioural challenges.</li> <li>• Collaborating with the progression tutor and other professionals to integrate holistic learning strategies that address emotional regulation and social development.</li> <li>• Supporting learners in developing independence, health and well-being, and employability skills through personalised and meaningful learning pathways.</li> <li>• Creating and adapting differentiated learning resources to ensure accessibility for all learners, regardless of ability level.</li> <li>• Maintaining a safe, structured, and emotionally supportive environment that promotes learners' confidence and self-esteem.</li> <li>• Monitoring, evaluating, and assessing learner progress, ensuring that learning outcomes align with personalised goals.</li> <li>• Maintaining own standards of performance to be good or better in all key aspects of the role and proactively seeking support when standards are less than good</li> <li>• Teaching and learning, and assessment reflect best practices in SEND education and inclusivity</li> <li>• Engaging in continuous professional development to stay informed about best practices in SEND education, therapeutic interventions, and inclusive teaching strategies.</li> </ul>
<b>Key results we want to see from this role</b>
<ul style="list-style-type: none"> <li>• Learners experience a highly engaging, sensory-rich, and therapeutic learning environment.</li> <li>• Improved emotional well-being, independence, and progression for all learners.</li> <li>• Personalised learning plans effectively meet the diverse and complex needs of each learner.</li> <li>• Learners demonstrate increased engagement, confidence, and positive behaviours.</li> </ul>



## Role Profile

Job Title

**Subject Tutor**

### Dimensions of the role

- Day-to-day direction and supervision of Learning Mentors in the learning environment.
- Collaborating with multidisciplinary teams to provide holistic learner support
- Developing and maintaining positive relationships with families, caregivers, and external support services.

### Key work relationships

- Assistant Principal
- Progression Tutors
- Therapy Teams
- Learning Mentors

### Working Environment and working patterns

- Working relevant hours to support business needs and generally Monday – Friday 08.45 – 16:45 with a 30-minute break
- The role will be based on the Nottingham Hub but you are likely required to support the learner(s) off site and at other Portland provisions

### Other information

Portland College is committed to safeguarding and promoting the welfare of its learners, customers, volunteers and staff. We expect all our staff to be aware of their responsibilities to protect learners, citizens, customers, volunteers and staff from abuse or harm and to promote Fundamental British Values.

Successful applicants will be required to undertake a Disclosure and Barring Service (DBS) check and to provide proof of their right to work in the UK.

### **Other Duties & Responsibilities**

Such other duties as the management may from time to time reasonably require

The above role profile is not all encompassing and is subject to regular review.

\_\_\_\_\_  
**Signature of post holder**

\_\_\_\_\_  
**Date**

I have read and accept the duties and responsibilities outlined in this role profile.