

	Person Specification
Job Title	<b>Progression Tutor</b>

Qualifications		✓
Essential		
<ul style="list-style-type: none"> <li>Teaching qualification Education and Training Level 4 or equivalent or willingness to work towards within an agreed timeframe</li> <li>English, Maths, ICT level 2 qualification</li> <li>TAQA level 3</li> </ul>		A A/C A
Desirable		
<ul style="list-style-type: none"> <li>TAQA level 4 or willingness to work towards within an agreed timeframe</li> </ul>		A/I
Key skills		
Essential		
<ul style="list-style-type: none"> <li>Excellent communication and interpersonal skills, enabling positive relationships with learners, parent/carers, internal and external agencies.</li> <li>Ability to motivate, stretch, and challenge learners using a range of teaching strategies to develop independence from their starting points.</li> <li>Confident in providing professional challenge to colleagues.</li> </ul>		A/I A/I A/I
Experience		
Essential		
<ul style="list-style-type: none"> <li>Proven experience in developing and delivering innovative and individualised learning approaches for learners with complex needs.</li> <li>Proven experience in developing and delivering innovative and individualised learning approaches for learners with complex needs.</li> <li>Demonstrated success in delivering holistic, wraparound support through collaboration with parent/carers and external agencies.</li> <li>Experience in writing high-quality progress reports that contribute to learner development and support including using data to track progress</li> </ul>		A/I A/I A/I A/I
Knowledge		
Essential		
<ul style="list-style-type: none"> <li>A sound knowledge and understanding of individualised study programmes, relevant frameworks e.g. Preparation for Adulthood, EIF and the EHCP and relevant funding requirements</li> <li>A sound knowledge of teaching pedagogy and appropriate strategies to support learners with complex behavioural needs in reaching their potential</li> </ul>		A/I A/I
Other personal requirements		
Essential		
<ul style="list-style-type: none"> <li>Positive outlook and a 'can do' solution based approach to problem solving and driving forward improvements to ensure learner achievement</li> <li>Be able to manage a caseload of learners with mixed abilities and across routes and subject areas to maximise potential</li> <li>Forward-thinking and decisive, keeping up with changes in study programmes.</li> </ul>		A/I A/I A/I

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✓ **How we intend to assess your match with our person specification**

**A** Application Form

**C** Assessment Centre **I** Interview

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