



Role Profile

Job Title

Positive Behaviour Support Team Leader

Salary range

Point 42

Contract

52 weeks permanent

Main location

TBC

Hours and basis

37.5

Reports to

Assistant Principal

Date of issue

March 2025

Why Portland College needs this role

For learners aged 16-25 with complex behavioural support needs and to offer a nurturing, flexible and individualised learning environment, integrating therapeutic approaches to help learners reach their full potential.

The PBS Team Leader role will be supporting learners with complex behavioural needs and the support for staff to be able to support learners effectively.

What you will be doing

- Line management responsibility for the Learning Mentors
- Completion of PBS reports in line with the quality cycle
- Be a Deputy Designated Safeguarding Lead
- Completion of Mental Capacity Assessments
- Main response for any behavioural incidents
- Responsible for completing all relevant documents
- Ensure staff are completing PBS incident reports and accident forms and support staff with their completion
- Attend external assessments/or carry out external assessments with the Hubs team
- Be part of the initial assessment process
- Attend Multi-Disciplinary Team termly meetings with Progression tutors to set behaviour targets for learners.
- Quality assurance processes with a focus on Positive Behaviour Support
- Completing updating of behaviour plans and risk assessments
- Identify and deliver relevant training related to staff teams
- Identify support strategies for learners and link with the team in their implementation
- Deliver Nappi training and oversee the training needs analysis

Key results we want to see from this role

- Positive feedback from learners and colleagues about the support you personally deliver.
- Being an effective role model for the standards of behaviour required by the college.
- Effective quality and data processes being followed in line with the quality cycle
- Meeting Ofsted requirements within the educational framework of Personal development and Behaviour and Attitudes.

Dimensions of the role

- Work within the Positive Behaviour Support framework
- Act as a Deputy Designated Safeguarding Lead for education
- You will work flexibly across the department to ensure high quality support is



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given to learners

- Manage and monitor all Health and Safety considerations in accordance with Portland's Health and Safety Management system
- Working across different provisions

Key work relationships

- Assistant Principal
- Learners and their families/carers
- Tutors and Learning Mentors
- Therapy Teams
- External agencies
- Safeguarding team

Working Environment and working patterns

- Monday – Friday 8.45am – 4.45pm
- Working within a multi-disciplinary environment with other therapy teams

Other information

Portland College is committed to safeguarding and promoting the welfare of its learners, customers, volunteers and staff. We expect all our staff to be aware of their responsibilities to protect learners, citizens, customers, volunteers and staff from abuse or harm and to promote Fundamental British Values.

Successful applicants will be required to undertake an enhanced Disclosure and Barring Service (DBS) check and to provide proof of their right to work in the UK.

Other Duties & Responsibilities

- Such other duties as the management may from time to time reasonably require
- To support the development of the Learning & Teaching functions as and when required

The above role profile is not all encompassing and is subject to regular review.

Signature of post holder

Date

I have read and accept the duties and responsibilities outlined in this role profile.