



Role Profile

Job Title

Newstart Activities Assistant

Main location

Portland College

Hours

Variable – Monday - Friday (Term Time Only)

Reports to

Newstart Programme Lead & Volunteer Coordinator

Start date

Immediately

We have an exciting opportunity for a volunteer Newstart Activities Assistant to join our friendly volunteering team for a few hours once per month.

With a focus on disability sports and art, the Newstart hall offers an exciting calendar of performances, events, fixtures and education programmes for our learners, local groups and wider communities. These events include; Badminton, Boccia, Trips to Walesby and the Friday Club Night.

This opportunity is ideal for someone who wants to help out within the community and wants to make a difference to those with disabilities.

We are a national charity and our vision is that all people with disabilities will have a lifetime of opportunity. Our club nights provide a perfect opportunity for our young people to enjoy a Club Night experience in a safe and supported environment.

What you will be doing

- Assisting in the setup of various activities
- Supervising activity sessions
- Signing in customers
- General event support
- Packing away after activities

Other information

Volunteering hours are flexible for this role from 4pm – 7pm (10pm for Club Night) depending on your availability and the session that is taking place.

Portland College is committed to safeguarding and promoting the welfare of its learners, customers, volunteers and staff. We expect all our staff and volunteers to be aware of their responsibilities to protect learners, citizens, customers, volunteers and staff from abuse or harm and to promote Fundamental British Values.

Successful applicants will be required to undertake a Disclosure and Barring Service (DBS) check and to provide proof of their right to work in the UK.

Signature of post holder

Date

I have read and accept the duties and responsibilities outlined in this role profile.



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